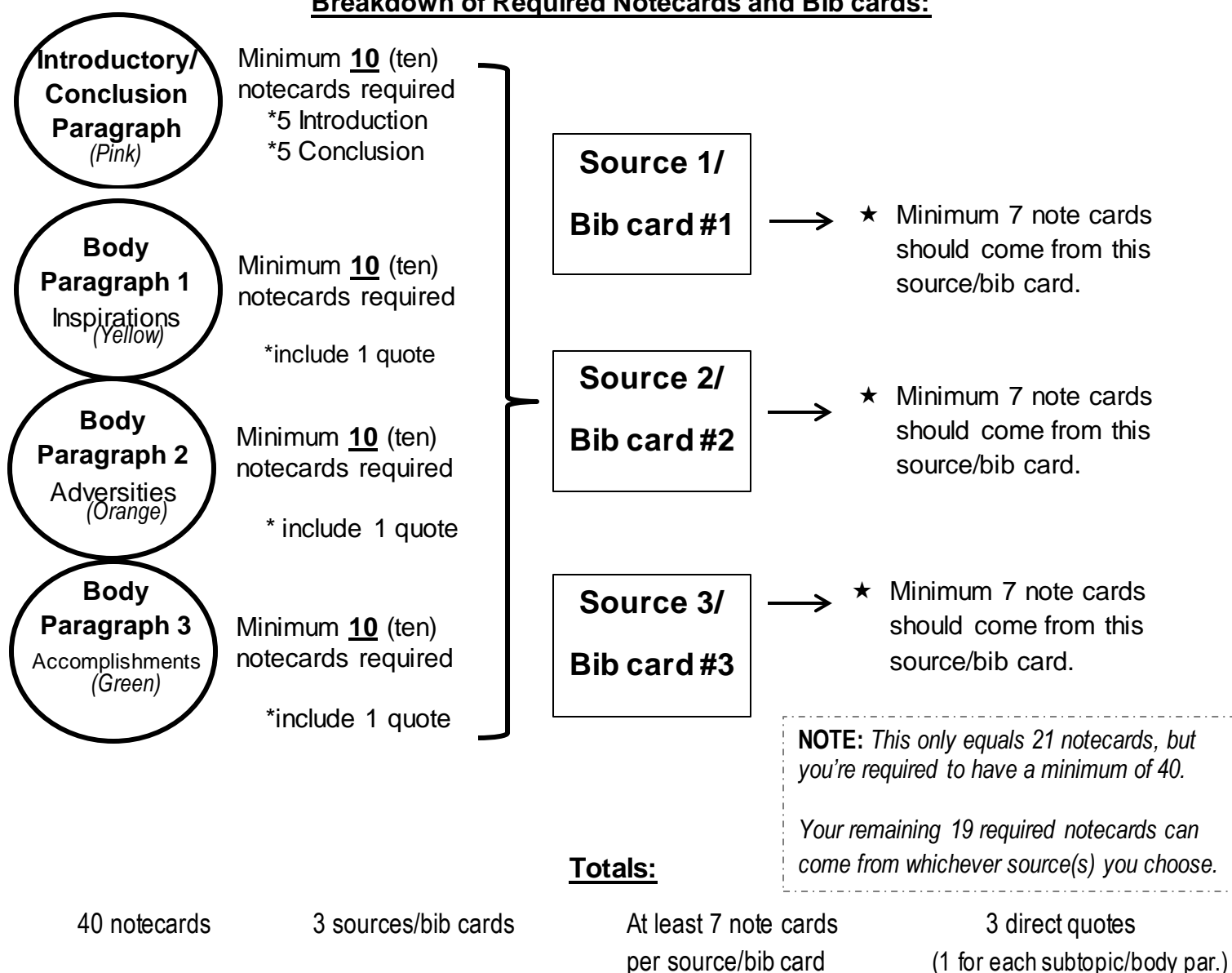


LET'S TALK NUMBERS...

**Paper requirements & what you need to have:**

- 1) 3 bib cards (from 3 sources)
  - a. 1 book source
  - b. 1 online source
  - c. 1 "other" (can be another book, article, or online source)
- 2) 40 note cards divided by 3 sources (will be divided into the 5 paragraphs of the paper)
  - a. Minimum 5 for intro paragraph and 5 for conclusion (=10)
  - b. Minimum 10 per body paragraph (=30)
  - c. Minimum of 7 notecards taken from each source (=21 of 40)
- 3) 3 direct quotes –(will be inserted into paper with proper citations)
  - a. Minimum of 1 direct quote for each subtopic (1 from each source; ideally 1 for each body paragraph)
  - b. Properly cite quotes with the name of the person or author who stated the quote

**Breakdown of Required Notecards and Bib cards:**



## Introduction Paragraph (minimum 5 notecards):

**handout #13 pg. 2**

- A “Hook” sentence to catch readers’ attention (question, fact, quote, or vivid imagery)
- Introduce your topic & build background about the person/organization
- Date/place of birth of a person (& death if applicable) OR the date/place of organization’s creation
- Briefly describe an overview of what makes the person/organization significant.
- REMEMBER TO INCLUDE THE WORD “LEGACY”—as in, “This person/organization left a *legacy*...”
- Quote from or about your person/organization (optional)
- → Thesis sentence (introduces 3 subtopics)—this will be the ***last sentence of intro paragraph***

## Body Paragraph 1 (minimum 10 notecards). ***Suggestions:***

- Topic Sentence (with transitional statements)
- Examples
- Explanations/ additional definitions
- Details
- Facts
- Statistics
- Direct quotes (at least 1)
- Summary Sentence

## Body Paragraph 2 (minimum 10 notecards). ***Suggestions:***

- Topic Sentence (with transitional statements)
- Examples
- Explanations/ additional definitions
- Details
- Facts
- Statistics
- Direct quotes (at least 1)
- Summary Sentence

## Body Paragraph 3 (minimum 10 notecards). ***Suggestions:***

- Topic Sentence (with transitional statements)
- Examples
- Explanations/ additional definitions
- Details
- Facts
- Statistics
- Direct quotes (at least 1)
- Summary Sentence

## Conclusion Paragraph (minimum 5 notecards):

- Restates the thesis—***typically the first sentence of conclusion paragraph***
- A “wrap-up”/summary of everything previously stated about this person/org’s *legacy*
- An interesting fact to leave the audience thinking about
- Quote from or about your person/organization (optional)
- NEVER INTRODUCE NEW INFO./MATERIAL IN THE CONCLUSION